

Indian Institute of Information Technology Allahabad

Approved Vide Agenda Item No. 04th of 10th Senate Meeting of IIITA held on 05/12/2017

Policy Guidelines on 'Branch Change' Option 2018 (For B.Tech. IT / ECE / IT-Bin Students ONLY)

As per the provisions of the Academic Ordinances (CCLCAA 2018 Vide Section B (APE) Clause 12) applicable to Batch of Students admitted 2018 and beyond, an option to exercise 'Branch Change' at the end of First Semester of B.Tech. Program is available as follows:

- 1) Can be availed of by such students who have been admitted to a four year B.Tech. Degree Program of the Institute, BUT desire to change into another B.Tech. Degree Program of Four Years duration only, offered by a different department, having similar initial admission criterion.
- 2) Available only once for a batch and that too at the end of the first semester only.
- 3) A call to this effect shall be made by the AAA Section of the Institute, after the First Semester results of the B.Tech. Degree Program are declared, and the desirous student shall have to apply for the same, to be considered for Branch Change option.
- 4) Applying for a branch change option does not guarantee of being allowed the change.
- 5) Option shall be deemed to have been availed off, once the acceptance to that effect has been given by the student to the AAA Section. Option thus availed off is irreversible.
- 6) A student shall be eligible to apply for a Branch Change option only upon the successful compliance of the following conditions:
 - a) Student should have appeared and successfully cleared in all courses of the first Semester of the B.Tech. Degree program in which s/he was initially enrolled in.
 - b) Student should NOT have dropped any course of the first semester.
 - c) Student MUST have scored a SGPI greater than or equal to 7.50, based upon ALL PRESCRIBED Credits for the respective first Semester.
 - d) Conduct of the student in the first Semester at the Institute should be blemish free.
- 7) In case a student is found involved in any case of mis-conduct / indiscipline, during the first semester, s/he may be debarred from being considered for Branch Change, despite his qualifying the other academic criterion, as stated herein above.
- 8) The availability of Branch Change option is subject to the availability of seats in the target Branch. Maximum number of total seats available in any program equals the sanctioned seats in the that program.
- 9) Branch change option shall be allowable upon the consideration of academic merit, after taking into consideration the conduct of the student AND shall be independent of the category of the student. No reservation rules shall therefore apply under this option.
- 10) In case of "tie" of first semester marks, the decision shall be taken based upon the overall ALL India Rank of the students concerned in the qualifying entrance examination (presently the JEE Mains Examination), based upon which the initial admission was granted into the B.Tech. Degree Program. Student having rank higher than the other shall be given the option first. (Ex. - Amongst the AIRs 2156 and 2256, rank 2156 is treated as the higher rank).

Imp: Branch Change can happen from –

B.Tech. IT to B.Tech. ECE / B.Tech. IT-Bin
Or
B.Tech. IT-Bin to B.Tech. ECE / B.Tech. IT
Or
B.Tech. ECE to B.Tech. IT-Bin / B.Tech. IT

A call for applications, in specified format, in exercise of the option above, is made by AAA section of the Institute, after the Fifth Semester Results of B.Tech. students are declared.

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Application Format for Exercise of BRANCH CHANGE OPTION

1. Name of Applicant :.....
2. Enrollment Number :
3. Applicant Contact Email Id:.....
4. Applicant Contact Mobile Number:.....
5. Present Branch :.....
6. Target Branch under THIS Option:

Option Priority No	Target Branch Option
First	
Second	

7. Semester Grade Points: To be filled by the applicant in his/her own handwriting

B.Tech. Semester Number	Semester Grade Point Index (SGPI)
First	

8. Undertaking:
 - i. I have read and understood the Branch Change Policy Guidelines 2018 of the Institute and agree to abide by the same.
 - ii. I have NOT been penalized in any act of misconduct during my stay at the Institute OR I Have been penalized for misconduct at the Institute vide intimation dated..... / Office Order No..... / Circular dated..... (Pl. attach Copy mandatorily).
 - iii. I Certify that the information provided above by me is correct AND in the event of any detected Inaccuracy / Mis-representation / Falsification / Concealment, at any stage, may lead to my SUSPENSION from the Institute and in such an event I shall myself be wholly responsible for the outcome(s).
 - iv. I understand that the option once conveyed by me to AAA Section for processing, is final from the moment the results of the permission granting Branch Change are declared AND that the same shall be irreversible.

.....
(Applicant Student Signature)

Place:.....

Date:.....

Imp:

Incomplete applications / Applications received after the Closing Date shall be summarily REJECTED.